



**Spencer East Brookfield Regional School District
Before and After School Program**

306 Main Street, Spencer, Massachusetts 01562

Telephone: (774) 200-6548

Web: www.sebrsd.org * Email: basp@sebrsd.org

ASP SPECIAL PROGRAM DAYS (December 2018)

Space is limited and slots will be filled on a first come, first served basis.

The Spencer-E. Brookfield Regional School District ASP will be open at Wire Village on the following days:

EARLY RELEASE (dismissal - 5:45 p.m.) – lunch not included

Friday, **December 14th**

FULL VACATION (7 a.m. - 5:45 p.m.) – includes breakfast/ **lunch not included**

Wednesday - Friday, **December 26th – 28th** & Monday, **December 31st**

Knox Trail and E. Brookfield students who will be attending the program will be bused to Wire Village at dismissal time for any early release days. Drop-off is at WV for full day programs. Pick-up is at Wire Village for all students for all days.

Students attending must bring their own lunch. An afternoon snack will be provided.

The cost for each day is \$22 (early release) and \$40 (full vacation) and must be paid in advance. Checks can be made payable to **SEBRSD ASP**. Existing BSP/ASP accounts must be paid up to date in order for your child to attend. Please note that there will be a late fee of \$10 per child/per 15 minutes for all students picked up after 5:45 p.m.

If you are interested in sending your child to the ASP for any or all of the special program days listed, please complete the form below and return it, **along with payment, by the due dates listed on the sign-up form below** either to a B/ASP staff member or by mail:

SEBRSD B/ASP
306 Main Street
Spencer, MA 01562

Even if your child is already registered for the BSP/ASP, you must return this form if they plan to attend on a special program day. We must have a minimum of 10 children registered in order to open. If your child is not already registered with the BSP/ASP, visit the district website at <http://www.sebrsd.org/district/before-and-after-school-program>, or contact the B/ASP Program Director at 774-200-6548 or basp@sebrsd.org for a registration form.

This signed form and payment must be returned by the registration deadline if planning to attend.

No credits given for cancellation notices received after the registration deadline.

**SEBRSD B/ASP
Special Program Sign-Up Form**

Complete and return with payment by due date indicated. Please make check payable to SEBRSD B/ASP.

My child(ren): _____ School: _____ Grade: _____
will attend the After School Program on:

December 14th _____ (reg. due by Dec 7th) \$22 December 28th _____ (reg. due by Dec 19th) \$40
December 26th _____ (reg. due by Dec 19th) \$40 December 31st _____ (reg. due by Dec 19th) \$40
December 27th _____ (reg. due by Dec 19th) \$40

Amount Enclosed: \$ _____ (students not enrolled unless payment received by registration deadline)

I understand that a snack will be provided, but my child must bring his/her own lunch. I also understand that the fees must be paid in advance and my BSP/ASP account must be paid up to date in order for my child to attend.

Parent Signature

Date