



**Spencer East Brookfield Regional School District  
Before and After School Program**

306 Main Street, Spencer, Massachusetts 01562

Telephone: (774) 200-6548

Web: [www.sebrsd.org](http://www.sebrsd.org) \* Email: [basp@sebrsd.org](mailto:basp@sebrsd.org)

**ASP SPECIAL PROGRAM DAYS (NOVEMBER 2017)**

**Space is limited and slots will be filled on a first come, first served basis.**

The Spencer-E. Brookfield Regional School District ASP will be open at Wire Village on the following days:

**EARLY RELEASE** (dismissal - 5:45 p.m.) – lunch not included

Wednesdays, **November 1<sup>st</sup> & 22<sup>nd</sup>**

**FULL VACATION** (7 a.m. - 5:45 p.m.) – includes breakfast/ lunch not included

Friday, **November 10<sup>th</sup>**

Knox Trail and E. Brookfield students who will be attending the program will be bused to Wire Village at dismissal time for the early release days. Drop-off is at WV for the full day. Pick-up is at Wire Village for all students for all days.

**Students attending must bring their own lunch.** An afternoon snack will be provided.

**The cost for each day is \$22 (early release) and \$40 (full vacation) and must be paid in advance.** Checks can be made payable to **SEBRSD ASP**. Existing BSP/ASP accounts must be paid up to date in order for your child to attend. Please note that there will be a late fee of \$10 per child/per 15 minutes for all students picked up after 5:45 p.m.

If you are interested in sending your child to the ASP for any or all of the special program days listed, please complete the form below and return it, **along with payment, by the due dates listed on the sign-up form below** either to a B/ASP staff member or by mail:

SEBRSD B/ASP  
306 Main Street  
Spencer, MA 01562

**Even if your child is already registered for the BSP/ASP, you must return this form if they plan to attend on a special program day.** We must have a minimum of 10 children registered in order to open. If you are not already registered with the BSP/ASP, visit the district website at <http://www.sebrsd.org/district/before-and-after-school-program>, or contact the B/ASP Program Director at 774-200-6548 or [basp@sebrsd.org](mailto:basp@sebrsd.org) for a registration form.

**This signed form must be returned at least 1 week in advance if planning to attend.**

**No credits given with less than 1 week cancellation notice.**

**SEBRSD B/ASP  
Special Program Sign-Up Form**

**Complete and return with payment by due date indicated.** Please make check payable to SEBRSD ASP.

My child \_\_\_\_\_ School \_\_\_\_\_ Grade \_\_\_\_\_  
will attend the After School Program on:

November 1<sup>st</sup> \_\_\_\_\_ (reg. due by Oct 25<sup>th</sup>) \$22      November 22<sup>nd</sup> \_\_\_\_\_ (reg. due by Nov 15<sup>th</sup>) \$22

November 10<sup>th</sup> \_\_\_\_\_ (reg. due by Nov 3<sup>rd</sup>) \$40

Amount Enclosed: \$ \_\_\_\_\_

I understand that a snack will be provided, but my child must bring his/her own lunch. I also understand that the fees must be paid in advance and my BSP/ASP account must be paid up to date in order for my child to attend.

Parent Signature \_\_\_\_\_

Date \_\_\_\_\_