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**Superintendent Report
Presented to School Committee
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Personnel Report

I am still reviewing candidates for the Academic Affairs position.
The Personnel Report is attached.

Communication

Ms. Chioda has sent out information regarding the Family Educational Rights and Privacy Act (FERPA) and the Attorney General's guidance on public access of electronic mail. FERPA is the law that protects the privacy of student educational records. The MA Attorney General's Office has determined that email is NOT a confidential form of communication and can therefore pose a threat to confidentiality.

An initial training for staff was done on August 31st and the attached memos are intended to re-emphasize the law and its importance. Specifically, it is inadvisable to share info in an email that can identify the student and private information. In a small district, it is even more important since even redacted communications can have content that identifies a student. We do recognize that some parents may express that email is the only means of communication they wish to use. As a result Ms. Chioda issued a memo explaining the law and also a FERPA Release Form for parents to use indicating which method of communication they prefer. While we have not banned the use of email between teacher and parent, we do want to be sure that families understand the dangers of using email for relaying information between home and school.

(memo and form are included in your packet)

Enrollment Report

Also in your packet you will find the current Enrollment Report. I have also included a comparison of October enrollment numbers for the past 4 years.

MCAS Results Overview

The principals and I have met to review the MCAS results and I wanted to provide a brief overview tonight. At the next meeting, the principals will provide presentations for each school and Ms. Chioda will review results for the subgroups including special education. Focus is on getting all students to score proficient or advanced on English language arts, Mathematics and Science, Technology and Engineering. A summary of this past spring's results are on page 1, and, as you will note, the areas highlighted in green are those that improved. Light

orange is for those which declined and all others had no change. To summarize for the community, out of 26 performance level areas, our District improved in 11 of them, another 9 had no change and then there will be 6 areas in which we saw a decline. At the next workshop meeting the Administrative Team will provide a detailed presentation of each school's results and any questions you may have can be answered at that time. (Accountability levels will not be determined until November due to the state correlating the PARCC and MCAS scores)

Class Rosters/Class Size/District Policy

In previous meetings, members of the Committee have requested information relative to class size. I have included the District Policy (see attached policy)

I have provided a list of Semester I courses (Quarter 1 and Quarter 2) and highlighted those with enrollments under 8.

Ms. Belastock is here tonight and available to answer any questions you may have regarding those class sizes.

School Councils

Each school has announced its School Councils members for 2015-2016 and a copy of those councils is in your packet. I also included a summary of School Council information as to purpose and duties.